



**Worry Free**  
Community

# LOOKING FOR AN INTERNSHIP?

**To Apply:** Interested candidates should submit their CV/resume and a brief (one page) personal statement outlining interest and recent relevant experience and related education by June 05, 2021, to

**[asna@worryfreecommunity.org](mailto:asna@worryfreecommunity.org)**.

Email Subject Heading should clearly state the Internship you are applying for.

A short virtual interview will be conducted within 3 days of the receipt of the application materials. All candidates will be informed of the decision within two days of their interview.

All selected interns will receive training for CPR, AED, First Aid, CHW, and Patient-Centered Outcomes methodology. All certificates will be given at the end of the training and a competency certificate will be awarded at the end of the Internship.

# INTERNSHIP POSITIONS

## COMMUNITY HEALTH WORKER INTERNS

*SEMESTER OR ONE-YEAR-LONG  
INTERNSHIPS AVAILABLE*

**TIME COMMITMENT:** 12 – 20 HOURS/WEEK; MAYBE MORE IF PARTICIPATING IN A RESEARCH PROJECT

**REMOTE POSITION:** MAINLY REMOTE, AT TIMES INCLUDE ONSITE COMMUNITY OUTREACH, ONLINE TRAINING

**COMPENSATION:** UNPAID; ALL TRAINING SUCH AS CPR, AED, FIRST AID & CHW WILL BE PAID BY WFC; UPON SUCCESSFUL COMPLETION, INTERNS WILL RECEIVE A CERTIFICATE OF COMPLETION AS WELL AS A WRITTEN RECOMMENDATION THAT WILL INCLUDE A DETAILED OVERVIEW OF THE INTERN'S CONTRIBUTIONS AND PERFORMANCE.

**QUALIFICATIONS:** CURRENT OR POST-COLLEGE STUDENTS OF PUBLIC HEALTH, BIOLOGY, SOCIAL WORK, NURSING, AND OTHER RELATED HEALTH CARE FIELDS WITH PRIOR EXPERIENCE IN COMMUNITY SERVICE AND A COMMITMENT TO COMMUNITY HEALTH DISCIPLINE. MUST BE DEPENDABLE, DEMONSTRATE ORGANIZATIONAL SKILLS, HIGHLY MOTIVATED WITH A PASSION TO SERVE. PROFICIENCY IN MICROSOFT AND GOOGLE SUITE OF PRODUCTS ALONG WITH TECHNICAL EXPERTISE IN SOCIAL MEDIA AND VIRTUAL NETWORKING.

**POSITION DESCRIPTION:** CANDIDATES WILL BE TRAINED IN COMMUNITY-BASED AND PATIENT-CENTERED RESEARCH AREAS WITH A SPECIAL FOCUS ON THE MOSQUE-COMMUNITY POPULATION. THEY WILL PROVIDE VIRTUAL OUTREACH, CONDUCT SURVEYS, AND PROVIDE ONLINE CONSULTATIONS AND EDUCATION TO COMMUNITY MEMBERS. THE PROGRAM IS DESIGNED TO BUILD COMPETENCY IN COMMUNITY HEALTH RESEARCH AND EQUIP THEM WITH TOOLS AND TECHNIQUES TO RUN GRANT-FUNDED PROJECTS.

# **WELLNESS & FREE CLINIC INTERNS**

*MEDICAL ASSISTANTS, SOCIAL  
WORKERS/CM; NURSES  
COMMUNICATION MAJORS; &  
HEALTHCARE JOURNALISTS*

**TIME COMMITMENT:** 10 – 20 HOURS / WEEK

**REMOTE POSITION:** VIRTUAL WORK ENVIRONMENT, SOME NETWORKING, AND OUTREACH IN THE COMMUNITY

**COMPENSATION:** UNPAID; ALL TRAINING SUCH AS CPR, AED, FIRST AID, & CHW WILL BE PAID BY WFC

**THE OPPORTUNITY:** IDEAL FOR MPH CANDIDATES, PUBLIC HEALTH COLLEGE GRADUATE, SOCIAL WORK, JOURNALISM STUDENTS PURSUING HEALTHCARE JOURNALISM, AND FOREIGN MEDICAL GRADUATES WAITING ON THE RESIDENCY PROGRAM. THIS PROGRAM IS DESIGNED TO BUILD COMPETENCY IN STUDENTS PURSUING HEALTH-RELATED CAREERS TO STAND UP TO THE UPCOMING HEALTHCARE CHALLENGES IN THE UNITED STATES. THEY WILL LEARN PATIENT-CENTERED APPROACH AND ENGAGEMENT STRATEGIES, CONDUCT A COMMUNITY NEEDS ASSESSMENT, DESIGNS PROGRAMS WITH OUTCOME MEASURES, AND WILL HAVE OPPORTUNITIES TO BE INVOLVED IN PUBLICATIONS.

INTERNS WILL WORK WITH VARIOUS STAFF OF WORRY-FREE COMMUNITY AS WELL AS OTHER PARTNER COMMUNITY-BASED ORGANIZATIONS BUT WILL REPORT DIRECTLY TO WFC MANAGEMENT. UPON SUCCESSFUL COMPLETION, INTERNS WILL RECEIVE A CERTIFICATE OF COMPLETION AS WELL AS A WRITTEN RECOMMENDATION THAT WILL INCLUDE A DETAILED OVERVIEW OF THE INTERN'S CONTRIBUTIONS AND PERFORMANCE.

STUDENTS MUST ALSO HAVE A BASIC UNDERSTANDING OF COMPUTER CODING, PROFICIENCY IN MICROSOFT SUIT, AND TECHNICAL EXPERTISE IN SOCIAL MEDIA OUTLETS AND VIRTUAL NETWORKING. REQUIRED INTERPERSONAL SKILLS ARE HONESTY AND RELIABILITY; DEMONSTRATE ORGANIZATIONAL SKILLS, AND HIGHLY MOTIVATED WITH A PASSION TO SERVE.

**HEALTHCARE JOURNALISM:** TO HIGHLIGHT COMMUNITY NEEDS AND EXISTING HEALTH DISPARITIES BY WRITING SHORT REPORTS, BLOGGING, AND/OR CREATING SMALL EDUCATIONAL VIDEO CONTENT, AND OUTREACH MATERIALS. THE INTERN WILL BE RESPONSIBLE FOR SETTING UP AND MANAGING THE SOCIAL MEDIA ACCOUNTS ON FACEBOOK, TWITTER, LINKEDIN, INSTAGRAM, SOCIAL ENGINE AS WELL AS THE CENTRAL EMAIL AND PROVIDE COVERAGE DURING THE STARTUP AND INITIAL STAGES OF THE WFC CLINIC SETUP. MUST HAVE A GOOD WORKING KNOWLEDGE OF SOCIAL MEDIA PLATFORMS AND ENGAGEMENT STRATEGIES. THE INTERN WILL BE RESPONSIBLE FOR IMPLEMENTING PATIENT EDUCATIONAL VIDEOS ON THE SOCIAL ENGINE AND OTHER RELATED SOCIAL MEDIA SITES. THEY WILL STREAMLINE EXISTING PATIENT EDUCATIONAL RESOURCES, WORK WITH THE EXPERTS FOR CONTENT EVALUATION AND ORGANIZE THEM SO IT'S AVAILABLE ON DEMAND.

**CASE MANAGEMENT / SOCIAL WORKERS:** THE CASE MANAGEMENT INTERN WILL BE RESPONSIBLE FOR ASSURING SATISFACTORY RESOLUTION OF THE ISSUES PRESENTED AT THE WFC CLINIC. EVERY PATIENT WHO IS TRIAGED AND HAD AN ENCOUNTER UNDER THE SCOPE OF ELECTRONIC HEALTH RECORD WILL BE CONTACTED BY THE INTERN CASE MANAGER TO PROPERLY DOCUMENT THE RESOLUTION OF THEIR ISSUE WHILE ASSURING THAT THE PARTICULAR NEED OF THE PATIENT HAS BEEN MET.

**MEDICAL ASSISTANTS OR RNS:** THE INTERNSHIP WILL BENEFIT MEDICAL, NURSING, AND PARAPROFESSIONAL STUDENTS AS THEY BUILD COMPETENCY IN PATIENT INTAKE, VITALS, ELECTRONIC HEALTH RECORDS, FRONT DESK PROCESSES FOR THE MEDICAL OFFICES, ASSISTING PATIENTS WITH THEIR PHYSICIAN ENCOUNTERS. THE INTERN WILL ALSO OVERSEE PATIENT EDUCATION QUERIES AND MONITOR RESPONSES TO THESE QUESTIONS ON THE SOCIAL ENGINE. THIS POSITION WILL BE ONSITE IN OAKLAWN, IL AT THE ACTUAL FREE & CHARITABLE CLINIC LOCATION.

THE INTERNS MAY BE TRANSITIONED INTO A REGULAR PAID POSITION BASED ON THEIR PERFORMANCE AND COMPETENCY EARNED DURING THE TIME PERIOD.